



Diploma of Community Services

National Course Code: CHC52021 CRICOS Course Code: 114134E

Duration: 104 Weeks

Course Description

The Diploma of Community Services reflects the roles of community services workers involved in managing, coordinating, and delivering person centered services to individuals, groups and communities.

This course is designed for learners to develop specialised skills to work autonomously within a range of areas and work under broad directions from senior management. At this level workers will gain required knowledge to work in roles ranging from coordinator to case manager or development of new business opportunities within the Community Services sector.

Entry Requirements

All International Students must have an English proficiency at IELTS 5.5 or equivalent.

Upper Intermediate level of English completed in Australia.

Successful completion of Crown Institute of Business and Technology's Placement Test. Students must be 18 years and over to enrol.

Vocational Outcomes

Successful completion of the CHC52021 Diploma of Community Services can lead to a range of possible career opportunities including community care manager, community services coordinator, case worker, welfare support worker, senior youth worker, disability team leader, community development worker for social housing, early intervention worker, support facilitator, family services coordinator, case coordinator.

Target Group

Target groups for the Diploma of Community Services include learners who are seeking to develop their skills and knowledge in the community services and health field to further their career prospects or study pathways to enter into an expanding industry with further study pathways into undergrad courses. The program is designed for local and international students wishing to develop procedural and technical knowledge on legal and regulatory requirements of working within the community services sector.

This course is also designed for those who are already working in the community services industry and wish to obtain the current qualification to broaden their knowledge, skills and career prospects. Students who wish to study within a field that offers employability opportunities will excel as this course gives direct access to the industry through work placement components which can lead to furthering career opportunities.

This course offers direct entry to relevant undergraduate courses such as Bachelor of Community Services.

Delivery Modes

CIBT uses a blended learning methodology combining classroom-based learning with computer-mediated activities. Delivery involves 20 hours per week total inclusive of 15 hours/week of classroom-based delivery on campus and 5 hours/week of computer-mediated activities via online Learning Management System (MOODLE). As part of the course structure students will also partake in field placement which is embedded into the delivery mode of the course structure.

Course Completion

Students obtaining a 'Competent' result for all the units in this qualification will attain a Diploma of Community Services CHC52021.

Protection of Fee Paid in Advance

Tuition fee paid in advance by student is protected under commonwealth's Tuition Protection Service (TPS). TPS is a placement and refund service for international students. The TPS is like an insurance cover for fees paid in advance. It is a single mechanism to place students when a provider fails to meet obligations or as a last resort to provide refunds of unexpended prepaid tuition fees.

Trainers and Assessors

All CIBT trainers/assessors are highly qualified and experienced within the relevant field. They all have a Certificate IV in Training and Assessment plus expert experience with currency within the relevant industry along with the up-to-date qualifications to provide high quality training in the field of Community Services. Our Trainers and Assessors are current within the Community Services sector and ensure learners are supported to receive practical industry skills to enhance their employability skills.

Assessments

Each unit will be assessed in at least 2 different ways unless otherwise required by the unit of competency. The assessment will be conducted through a range of assessments including work placement logs, simulation, projects, case studies, short answers, and presentation.

Articulation & Pathways

The Diploma of Community Services qualification from CIBT will be nationally recognised by other educational providers and recognised within the relevant industry. Upon successful completion of students may be eligible to receive credit in relevant undergraduate courses including Bachelor of Community Services.

RPL and Exemptions

RPL and credit transfer can be applied for at the time of enrolment or during the orientation. Students may be eligible to obtain credits for individual units as a result of experience gained in the relevant field or from previous training and education. A Fee is payable for assessing your RPL status. The information is available online in the student handbook or can be requested at the reception.

Training and Other Facilities

CIBT provides training and assessment from the campus in the heart of Sydney CBD only minutes away from the train station, light rail, cafes and bars and restaurants. Our campuses are fully equipped with required facilities including computer labs with internet access, data projectors & printing & photocopy facility and a student common areas equipped with computers and Wi-Fi access.

Course Structure

The units of competency (12 Core and 8 Electives) are delivered throughout the 104 Weeks (80 weeks of delivery inclusive of field placement and 24 weeks of holidays/break). All units of competency must be completed to receive a Diploma of Community Services qualification.

Unit Code	Unit Descriptions	Core/ Elective
CHCCCS004	Assess co-existing needs	Core
CHCCCS007	Develop and implement service programs	Core
CHCCCS019	Recognise and respond to crisis situations	Core
CHCCSM013	Facilitate and review case management	Core
CHCDEV005	Analyse impacts of sociological factors on people in community work and services	Core
CHCDFV001	Recognise and respond appropriately to domestic and family violence	Core
CHCDIV001	Work with diverse people	Core
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	Core
CHCLEG003	Manage legal and ethical compliance	Core
CHCMGT005	Facilitate workplace debriefing and support processes	Core
CHCPRP003	Reflect on and improve own professional practice	Core
HLTWHS003	Maintain work health and safety	Core
CHCCSM009	Facilitate goal-directed planning	Elective
CHCCSM010	Implement case management practice	Elective
CHCCSM012	Coordinate complex case requirements	Elective
CHCCSM014	Provide case management supervision	Elective
CHCCSM016	Undertake advanced assessments	Elective
CHCCCS038	Facilitate the empowerment of people receiving support	Elective
CHCPRP001	Develop and maintain networks and collaborative partnerships	Elective
CHCCSL002	Apply specialist interpersonal and counselling interview skills	Elective