



Student Charges

Enrolment Fee*	\$250			
OSHC (BUPA)	Please visit: www.bupa.com.au for updated Information			
Material Fee: [Material fee includes handouts, notes & workbook provided during the course (not the text books)]*	Duration	VET		
	3 Months	\$50		
	6 Months	\$100		
	1 Year	\$200		
	2 Year	\$400		
Change of Course*	\$100 per course			
Change of Campus*	\$100 (per request to change the Campus)			
CoE Re-Issue*	\$50 before Course Commencement and \$100 after Course Commencement			
Replacement of ID Card*	\$10 (Student should have enrolled for at least 10 weeks to get ID card for free, Student enrolled for less than 10 weeks may have to pay \$10)			
Course Suspension / Deferral*	\$50 per CoE (If Suspension requires Extension of Course)			
	\$50 (If Suspension does not require Extension of Course and new CoE)			
Document Request*	Duplicate Documents Request	\$50 per Document or \$100 per Whole Set#		
	Priority/Urgent Processing	\$50 per Document		
	Official Interim Transcript	\$20 per Request		
	Reference Letter	\$20 per Request		
	Interim Attendance Letter	\$20 per Request		
	Enrolment/Welcome Letter	Free of Charge		
Assessment*	Recognition of Prior Learning (RPL)	\$80 per Unit		
	Re-Assessment/Re-Attempt/Late Submission	\$100 per unit		
Sundry*	Fax	National	\$2 per page	Overseas \$5 per page
	Scan	\$1 per job per File		
	Photocopies	A4 Size: \$0.20 per page for B/W and \$1.00 per page for Colour		
Postage Service Charge*	Registered Post \$ 20			

Set includes Testamur, Academic Transcript, and Completion letter. These documents are free at the first time upon completion of the Course.

Payment Method: Cash or EFTPOS

Fees and charges are subject to change.

*Non-Refundable